

# TOGO SALMON

## Highlights of Qualifications

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- Enrolled in level 1 of McMaster University's Engineering Co-op program, planning to pursue the Engineering Physics program in level 2
- Developed excellent customer service and communication skills while working as a Sales Associate for JHE Clothing and as a Receptionist for XYZ Company
- Demonstrated strong team work and leadership abilities through involvement in intramural sports and volunteer efforts at the YMCA of Niagara

## Education

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**Bachelor of Engineering, Engineering I**  
McMaster University, Hamilton ON

**Expected Completion, April 2020**

- Awarded the **McMaster Entrance Scholarship** for an admission average exceeding 90%

### Relevant Courses:

- *Introduction to Mechanics* (Grade Received: A+)
  - Introduction to principles of mechanics of particles and rigid bodies, including Newton's Laws, rotational kinematics and dynamics, torque, energy, momentum, angular momentum, and simple harmonic motion
- *Waves, Electricity, and Magnetic Fields* (Grade Received: A)
  - Introduction to oscillations and waves, interference; electrostatics, electric potential, circuit elements; magnetic fields

### Project Work:

- Conducted a research project with McMaster's Engineers without Borders chapter to develop a clean water filtration system for use in developing countries
- Demonstrated good communication and organization skills while working effectively in a team of 4 to investigate and report on cost-effective filtration systems

## Skills

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### Software & Programming:

- Experienced using Microsoft Word, Excel, PowerPoint and MATLAB
- Proficient with Python, Polymath, Solid Edge, C++ and C#

### Laboratory & Safety:

- Completed WHMIS safety training course
- CPR and First Aid Certified

### Language:

- Conversational French (verbal and written)

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## Work Experience

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### Sales Associate

June 2016 - Present

JHE Clothing Store, Burlington ON

- Assisted with sales administration by balancing daily receipts totaling a minimum of \$3000 per shift
- Demonstrated strong teamwork skills while working with 5 coworkers to create and implement a charity rewards program for all employees who volunteered at 5 community events per year, resulting in store involvement in a total of 30 community events for 2017
- Received Employee-of-the-Month award twice for outstanding customer service with 50+ positive reviews from customers
- Exceeded monthly sales targets of \$10,000 for the months of June, July, and August 2017

### Receptionist

June - Sept 2015

XYZ Company, Niagara Falls ON

- Displayed strong customer service skills while greeting up to 30 visitors and answering over 100 calls per day on a 4-line phone system
- Demonstrated excellent communication skills while responding to daily enquiries on 45 different industrial cleaning products
- Utilized organizational skills to design a new filing system with MS Excel spreadsheets that increased office efficiency by minimizing the amount of time to retrieve dated files

## Extracurricular Activities

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### Recreational Intramural Sports

2017 - Present

McMaster University, Hamilton ON

- Effectively displayed time management skills and an ability to remain committed to various intramural sports leagues (flag football and competitive volleyball) while balancing practices, games, and academics

### Kid Fit Volunteer

Summer 2016

YMCA of Niagara, Niagara Falls ON

- Developed leadership and communication skills by promoting healthy physical activity and physical literacy to groups of 20 children ages 3-12
- Strengthened team work skills through assisting YMCA staff in leading Kid Fit Cardio and Yoga programs