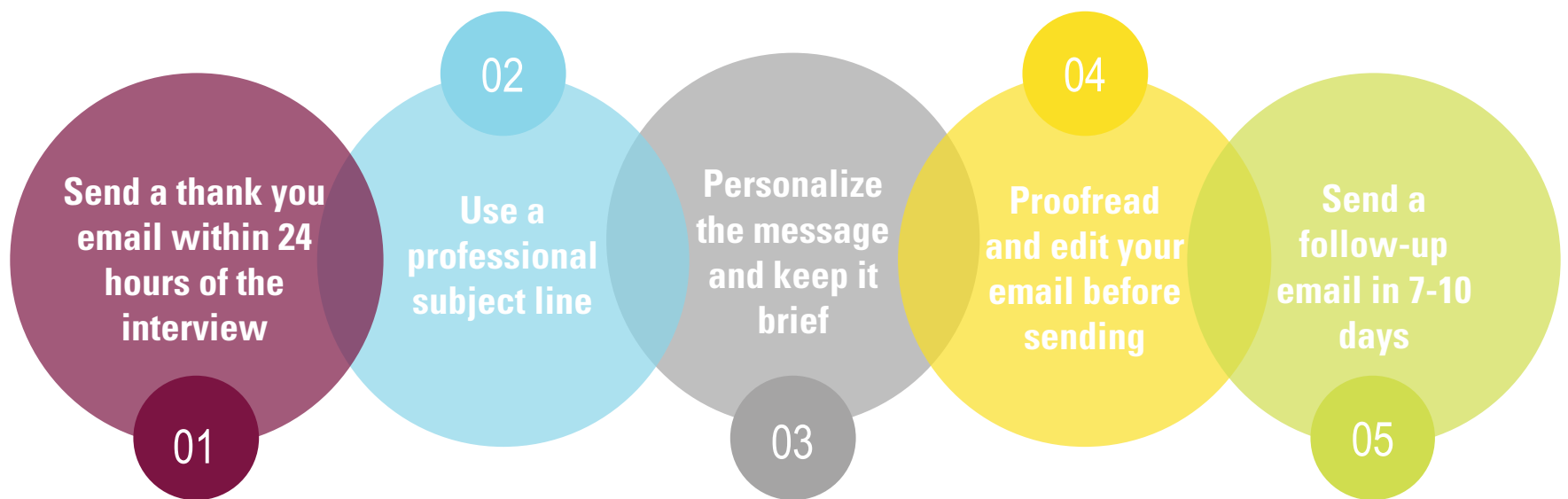


INTERVIEW THANK YOU & FOLLOW-UP EMAILS



SAMPLE THANK YOU EMAIL

Subject Line of the Message: Thank You - Materials Engineering Co-op Interview

Hi [Interviewer's Name].

I enjoyed speaking with you today about the materials engineering co-op position at [company name]. The job is an excellent match for my skills and interests.

In addition to my enthusiasm, I will bring to the position strong technical, communication and leadership skills **[be more specific based on the job description and what you learned in the interview]**.

I appreciate the time you took to interview me. I am very interested in working for [company] and look forward to hearing from you regarding this position.

Sincerely,

[Your Name]

- ✓ In the body of your thank you email, reference something specific that you and the interviewer spoke about to make the message more personal.
- ✓ Follow this link to an article featuring more thank you templates:
<https://www.themuse.com/advice/how-to-write-an-interview-thankyou-note-an-email-template>